

Patient Services Platform

Mars Health Group

REPORT DATE

29/09/2026

NEXT MEETING

06/10/2026

NEXT MILESTONE

20/11/2026

● Project status

RESOURCE

● On track

SCHEDULE

● On track

SCOPE

● On track

BUDGET

● On track

OVERALL

● On track

● Financials

TOTAL PO BUDGET

£0.00

ACTUAL BILLABLE

£0.00

REMAINING PO BUDGET

£0.00

● This week at a glance

- 1 Discovery playback held with the practice managers; the to-be appointment and rota process was walked end to end and signed off in the room.
- 2 Rota supplier confirmed the hourly read cap in writing; the overnight batch window is fixed and the migration stays inside discovery.
- 3 Care plan notes profiling complete: 71% of 24 months of historic notes are free text and need a structured summary before they can be reported on.
- 4 No RAID items were closed this week; the clinical sign off risk is being held open until the design playback on 12/10.

● Risks

REF	SUBJECT	LATEST UPDATE	OWNER AND DUE
052180 Raised 29/09/2026 NEW	Historic appointment extract data quality CRITICAL	29/09: Profile the extract in discovery, agree a per practice cleansing rule, and migrate 24 months rather than the full history.	Robert Sindall Due 03/11/2026
052181 Raised 29/09/2026 NEW	Rota supplier interface rate limits MODERATE	29/09: Agree the cap in writing in discovery, and schedule the bulk read overnight inside a single batch window.	Robert Sindall Due 18/11/2026
052182 Raised 29/09/2026 NEW	Clinical sign off competes with winter pressures CRITICAL	29/09: Book the sign off slots in discovery and hold them, with a named deputy clinical lead as a fallback.	Robert Sindall Due 28/12/2026

● Risks (continued)

REF	SUBJECT	LATEST UPDATE	OWNER AND DUE
052183 Raised 29/09/2026 NEW	Historic care plan notes are unstructured MODERATE	29/09: Report on structured fields only, and leave the free text as a document the clinician reads rather than a figure the report sums.	Robert Sindall Due 08/12/2026

One further open item on this project is marked internal and is excluded from this client-facing report.

● Actions

REF	SUBJECT	LATEST UPDATE	OWNER AND DUE
052185 Raised 29/09/2026 NEW	Confirm the interface owner for each source system CRITICAL	29/09: Ruth to confirm the three named interface owners following the weekly status meeting.	Robert Sindall Due 20/10/2026
052186 Raised 29/09/2026 NEW	Book the design playback before the December freeze MODERATE	29/09: Playback confirmed for 12/10 with all three practice managers.	Robert Sindall Due 29/10/2026
052187 Raised 29/09/2026 NEW	Agree the reconciliation tolerance with finance MODERATE	29/09: Tolerance agreed at one pound per site; awaiting written confirmation from finance.	Robert Sindall Due 13/11/2026

● Issues

REF	SUBJECT	LATEST UPDATE	OWNER AND DUE
052188 Raised 29/09/2026	Rota extract arrived without the practice identifier LOW · CLOSED	22/09: Re-extracted with the practice identifier included and a checksum per file. Closed same week.	Robert Sindall Closed 22/09/2026
052189 Raised 29/09/2026	Test data cannot leave the clinical system LOW	29/09: Generate synthetic patients that preserve the shape of the data without any real patient in it.	Robert Sindall Due 13/10/2026

DECISION

- Both commercial models are presented together Mars Health Group asked for the fixed price and the time and materials option side by side rather than a single recommendation.
- Care plan audit uses platform field history No custom audit object is built; clinical audit reads the platform's own field history on the care plan.
- Month end lock is a validation rule, not a scheduled job The lock is enforced at the point of entry rather than by an overnight batch.

● Delivered this period

No work items reached a delivered state in this period.

● Blocked work items

No work items are blocked.

● Notes

Appointment history

- 24 months of history profiled across three practices.
- 2.4% of rows carry a missing practice identifier and are excluded from the first load.
- Written confirmation of the overnight batch window received from the rota supplier.

Care plan change control

- 71% of historic notes are free text with no structure.
- A structured summary will be captured on new notes only; historic notes stay as attachments.
- Month end reconciliation tolerance agreed at one pound per site with finance.

Clinical sign off

- Clinical lead is covering the winter pressure period from mid December.
- Sign off on care plan change control must complete before 12/12 to hold the build dates.
- Design playback 12/10 confirmed with all three practice managers attending.

Design

- Design and integration foundations start 23/11 as planned.
- Integration approach agreed: overnight bulk read for history, incremental reads for appointments.

UAT FEEDBACK

0	0	0	0
OPEN	WIP	RE-TEST	CLOSED

HOLIDAYS

None flagged by the Mars Health Group team.

NEXT MEETING

06/10/2026